Meeting Minutes

# Weekly Meeting with team/Supervisor

# Meeting No: 8

## Meeting Details

|  |  |
| --- | --- |
| Date: | 27/08/2020 |
| Venue: | Microsoft Teams |
| Attendees: | David Blanch  Nam Le  Rodrigo Miguel Rojas  Reza Soltanpoor  Winston . |
| Apologies: | N/A |

## Information / Decisions

|  |  |
| --- | --- |
| No. | Item |
|  | Checking if group has done their work for sprint 1 |
|  | Checking if progress on the back end has been made for sprint 1 |
|  | Checking if progress has been made for the front end for sprint 1 |
|  |  |
|  |  |

## Action Items

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Item | Who | By |
| 1 | Work on back end functionality | Nam Le | 04/09/2020 |
| 2 | Work on unit testing for back end functionality | David | 04/09/2020 |
| 3 | Work on front end functionality and tests for front end | Winston | 04/09/2020 |
| 4 | Work on front end functionality and tests for front end | Rodrigo | 04/09/2020 |
|  |  |  |  |